



Miranda Summers-Pritchard
B.A.Hons, DipABRSM
Piano & Music Theory Teacher

LAST UPDATED: April 2022

Safeguarding & Child Protection

Miranda Summers-Pritchard follows the Incorporated Society of Musicians' (ISM) Safeguarding and Child Protection policy. This can be found on their website: www.ism.org. Go to 'Advice' – 'Child Protection and Safeguarding'.

In line with this policy, I am obliged to inform you of the following:

- **Professional Status:** I hold Registered Teacher Status with the ISM which '*demonstrates to current and potential pupils and their parents that you have been reference checked and criminal record checked by your professional body and that you have signed up to our Safeguarding & Child Protection Policy, Code of Practice and procedures.*' (ISM website)
- **Safeguarding Training:** I keep my training updated, and the most recent course I completed was with the NSPCC in June 2022.
- **Household:** Currently residing at my address are myself, my husband Richard Pritchard (a deputy head teacher and holder of a current DBS certificate), two of my children, aged fifteen and sixteen and a dog.
- **Access:** I try to teach with the door to my music room open unless my family is making a lot of noise. *You are welcome to sit in on lessons if you wish, either physically or online via video call. You may do this every lesson or on an ad-hoc basis, and you do not need to give notice.
- **Physical Contact:** I use a penlight most of the time for general directing, which includes pointing at fingers, but there are some very occasional circumstances where physical contact is necessary to convey learning points effectively, most commonly when teaching about arm-weight. The contact is always to the student's hand and is never a hold. I always let the student know I am about to make contact (in a similar way a medical practitioner would) and will explain what I'm about to do and check that it's ok. All movements I encourage students to do are natural and safe.
- **Environment:** The teaching room is in a fit and safe condition, as are other areas of the house that students may need to access, such as the hall and the toilet. I have a risk assessment policy. It is a smoke and vape-free home. There are smoke detectors fitted in the house. If I need to administer first aid, this is reported to the parent in writing. The family dog is very well socialised, loves children, has no history of aggression towards people and is supervised and kept away from students who do not want him around.

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- **Online lessons:** Where lessons are conducted online, parents/carers can monitor lessons as they happen. I maintain the same levels of professionalism as for face-to-face lessons. Students are expected to maintain the same dress code as they would if attending face to face and ideally, lessons should take place in a neutral/shared space (not bedroom) with the door open and/or a responsible adult around. Rooms (including bedrooms, if use is unavoidable) should be set up appropriately for work/study with distractions kept to a minimum. The platform Google Duo is used as it has a good level of security.
- **Communications:** Lesson notes and resources are shared via Google Docs to a parent's email account. The student's email account can be added to the share if they wish, provided the parent share is still active. Similarly with text messaging, the parents are the first contact, but for older, more independent students, a group comprising parent, myself and student may be created so that student and I can communicate directly with each other to ask quick questions/inform of last-minute changes etc., whilst the parent maintains oversight. At the time of updating this document, I will use WhatsApp (as all messages are recorded, and it doesn't 'splinter off' to individual messaging).

If you have any questions or concerns, please contact me.

Miranda Summers-Pritchard

* To avoid distraction, please ensure any accompanying children are able to occupy themselves quietly for the duration of the lesson.